



*Production questionnaire for products exported to Australia*

## Uncooked prawns for human consumption

---

### Section A: General information

**Purpose of this form** Information provided in this form will be assessed and used to determine the risk of the product and the import conditions that will be applied to the import permit.

---

**Questionnaire requirements**

- It is the responsibility of the MANUFACTURER of the product(s) intended for export to Australia to complete this questionnaire.
- Please submit this questionnaire with the application for a permit to import prawn products.
- A separate questionnaire is to be completed for each product intended for export to Australia.
- Commercial-in-confidence information should be marked as such by the manufacturer and the questionnaire returned directly to the Animal and Biological Import Assessments Branch (ABIAB).

---

**What you must know**

- It is the responsibility of the owner and importer to be aware of relevant Australian state, territory and Commonwealth laws.
- In accordance with Biosecurity legislation, Biosecurity officers may decide to suspend, vary or revoke your import permit.
- The Department of Agriculture, Fisheries and Forestry may contact overseas government competent authorities to verify any information provided in this questionnaire.
- It is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a potential penalty of 12 months' imprisonment.

---

**To complete this form** Enter data in all relevant fields, expand text boxes if space is insufficient, save the document and ensure to include with BICON permit application. If you have any questions please contact

**Department of Agriculture, Fisheries and Forestry — Animal and Biological Imports Branch**

Phone: 1800 900 090 or Email [imports@agriculture.gov.au](mailto:imports@agriculture.gov.au)

---



## Section B: Importer and Manufacturer

### 1. Importer details

Importer company name			
Import permit application number (if known)		Previous import permit number for this product (if applicable)	

### 2. Manufacturer details (establishment where final product is made)

Name of manufacturer			
Street address			
City		Country	
Phone		Fax	
Email			

If import documentation will be provided from an alternative location (e.g. head office) please provide details below.

### 3. Administrative Office details (if different from above)

Administrative office			
Street address			
City		Country	
Phone		Fax	
Email			



## Section C: Product

### 4. Uncooked prawn product type

Which of the following categories does the prawns or prawn product fall under? Your product must have the head and shell removed (may include tail fans and last shell segment), and fall under one of the following product types.

**Highly processed prawn product:**

Dumpling, spring roll, samosa, roll, ball or dim sum type product (go to [part 5](#))

**Breaded, battered or crumbed (BBC) prawn product:**

Breaded, battered or crumbed prawns that undergo a par-cooking step (go to [part 6](#))

Breaded, battered or crumbed prawns that do not undergo a par-cooking step (go to [part 7](#))

**Raw prawn product:**

Uncooked peeled prawns, including marinated prawns and Australian prawns sent overseas for processing (go to [part 7](#))

### 5. Requirements for highly processed prawn products

**Import permit applications for highly processed prawn products should be accompanied by the following information for each product type:**

1. Detailed description of the production-scale manufacturing process of your proposed prawn product. This can be provided with a processing flow chart or a robust description of the manufacturing steps of this product.
2. Two colour photos of each product - one of the product when frozen, one of the product when thawed. Photos should be of sufficient size and resolution to clearly represent the product.
3. Colour photos of the packaging in which the finished product will be imported. A pdf version of the marketing label can also be provided.
4. The commercial product name (including brand name) as it appears on the product packaging in [part 8](#).
5. Full list of ingredients in [part 8](#).



## 6. Requirements for par-cooked BBC prawns

**Import permit applications for par-cooked BBC prawn products should be accompanied by the following information for each product type:**

1. Detailed description of the production-scale manufacturing process of your proposed BBC prawn product. This can be provided with a processing flow chart or a detailed description of the manufacturing steps of this product, presented on the manufacturer company's letterhead. The heating times and temperatures applied during the par-cooking process must be specified.
2. Three colour photos of each product - one of the product when frozen, one of the product when thawed, one of the thawed product with coating separated from the prawn. Photos should be of sufficient size and resolution to clearly represent the product.
3. Colour photos of the packaging in which the finished product will be imported. Photographs should include both the front and back including the details relating to the food preparation instructions. A pdf version of the marketing label can also be provided.
4. The commercial product name (including brand name) as it appears on the product packaging in [part 8](#).
5. Full list of ingredients in [part 8](#).

## 7. Requirements for non par-cooked BBC prawns and uncooked peeled prawns

**Import permit applications for non par-cooked BBC prawns and uncooked peeled prawns should be accompanied by the following information for each product type:**

6. Detailed description of the production-scale manufacturing process of your proposed prawn product. This can be provided with a processing flow chart or a robust description of the manufacturing steps of this product, presented on the manufacturer company's letterhead.
7. The commercial product name (including brand name) for BBC prawns as it appears on the product packaging in [part 8](#).
8. Full list of ingredients in [part 8](#).



**8. Product details (please add more lines if needed)**

<b>BRAND NAME / Product name</b>				
<i>E.g. SEA LIFE – Panko Crumbed Prawns</i>				
<b>Ingredients</b> Please list all ingredients below, including added water. Please include percentages of ingredients, adding up to 100% of the final product weight.	<b>%</b>	<b>Sub-ingredients</b> Please include percentages adding up to the same % as the ingredient they form.	<b>Species of origin</b> for animal or plant derived ingredients or <b>Genus and species</b> for fungi / microbial derived ingredients	<b>Country of origin</b> Required for animal derived material only. The country in which the animals resided at the time of collection. Please note: the <u>EU is not a country</u> .



## Section D: Manufacturer declaration

To be completed by the Manufacturer listed in Section B of this application.

I declare that the information above is true and accurate to the best of my knowledge.

If manufacturing processes change, so that product is no longer compliant with all conditions on the import permit, I will provide details of the change to the Australian importer so that a new application for import permit (or an application to vary a current import permit) can be submitted to the Department of Agriculture, Fisheries and Forestry.

<b>Manufacturer's Signature</b>		<b>Date</b> (dd/mm/yyyy)	
<b>Full Name</b>		<b>Email</b>	
<b>Position: state company name and position</b>			
<p>This declaration must be dated within the last six months and be free from erasures and uncertified alterations. Additional information must be in the form of a manufacturer's declaration.</p> <p>For further information on documentation requirements please refer to the <a href="https://www.agriculture.gov.au/minimum-documentary-and-import-declaration-requirements-policy">Minimum documentary and import declaration requirements policy - DAFF (agriculture.gov.au)</a></p> <p>The Department of Agriculture, Fisheries and Forestry is required to source and assess data on a range of products to ensure that they do not pose a risk to Australia's biosecurity status. All information made available to the department remains strictly commercial-in-confidence and is protected against unauthorised disclosure by the department to any other party under Australian Federal Law. With this in mind, manufacturers or exporters may prefer to provide information directly to Department of Agriculture, Fisheries and Forestry.</p> <p>Questionnaires can be emailed to <a href="mailto:imports@agriculture.gov.au">imports@agriculture.gov.au</a> and must contain the BICON application number.</p>			



## Section E: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The collection of personal information by the Department of Agriculture, Fisheries and Forestry (the department) in relation to this application is for the purposes of assessing your application and related purposes. If the relevant personal information requested in this application is not provided by you, the department will be unable to assess your application.

Personal information may be disclosed to other Australian agencies, persons or organisations where necessary for these purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988*. Your personal information will be used and stored in accordance with the Privacy Principles.

By completing and submitting this form you consent to the collection of all personal information, including sensitive personal information, contained in this form. The department’s [Privacy Policy](#), including information about access to and correction of your personal information, is available on the department’s website. To contact the department about your personal information or to make a complaint:

**Phone** +61 2 6272 3933

**Email** [privacy@agriculture.gov.au](mailto:privacy@agriculture.gov.au)

**Post** Privacy Contact Officer  
Department of Agriculture, Fisheries and Forestry  
GPO Box 858  
Canberra ACT 2601