



Production questionnaire for products exported to Australia

Cheese Products - Sourced from and/or manufactured in and/or exported from countries not on the FMD-Free Country List, as approved by the Australian Director of Biosecurity.

Section A: General information

Purpose of this form	Information provided in this form will be assessed and used to determine the risk of the product and the import conditions that will be applied to the import permit.
Questionnaire requirements	<ul style="list-style-type: none">• It is the responsibility of the manufacturer of the product(s) intended for export to Australia to complete this questionnaire in full.• Please submit a separate questionnaire for each product intended for export to Australia with the import permit application.• Commercial-in-confidence information should be marked as such by the manufacturer and the questionnaire returned directly to the Animal and Biological Imports Branch (ABIB) via email to imports@agriculture.gov.au.
What you must know	<ul style="list-style-type: none">• It is the responsibility of the owner and importer to be aware of relevant Australian state, territory and Commonwealth laws.• In accordance with Biosecurity legislation, Biosecurity officers may decide to suspend, vary or revoke your import permit.• The Department of Agriculture, Fisheries and Forestry may contact overseas government competent authorities to verify any information provided in this questionnaire.• It is a criminal offence under the Criminal Code Act 1995 to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a potential penalty of 12 months imprisonment.• Consider all information provided in this questionnaire carefully. Failure to complete the questions or provide supporting documentation will result in delays in the processing of the import permit application.
To complete this form	Enter data in all relevant fields, expand text boxes if space is insufficient, save the document and ensure to include with BICON permit application. If you have any questions please contact: Department of Agriculture, Fisheries and Forestry Animal and Biological Imports Branch (ABIB) Phone: 1800 900 090 or Email imports@agriculture.gov.au



Section B: Importer and Manufacturer

1. Importer details

Importer name			
Import permit application number (if known)		Previous import permit number for this product (if applicable)	

2. Manufacturer details (establishment where final product is made)

Name of manufacturer			
Street address			
City		Country	
Phone		Email	

If import documentation will be provided from an alternative location (e.g. head office) please provide details below. Note only the **manufacturer** of the final product or their head office may be included on the permit.

3. Manufacturer's Administrative Office details Note: Only necessary if different from Manufacturer details E.g. Head Office address. (If the company name differs please state the relationship between the different companies)

Administrative office			
Street address			
City		Country	
Phone		Email	



Is the country of manufacture the same as the country of export?

Yes	If no, please state the country of export:
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Please note the country of export is considered the country where the goods are loaded for export to Australia. The country of export must provide the Official Veterinary Health Certificate (unless your permit specifically states otherwise). Goods which fail to meet the import conditions listed on their permit may be re-exported or disposed of at the importer's expense.

It is the importer's responsibility to check that all documentation is correct prior to importing.



Section C: Product

4. Product details

Brand	Product Name	Type of Cheese	Package and size	End use
E.g. Bedolla	E.g. Mild Cheese	E.g. Cheddar	E.g. 500g block in plastic wrapper	Human Consumption

5. Ingredients

Ingredients Please list all ingredients below, including any added water.	% (Must total 100%)	Name (<i>animal / plant</i>)	Country of origin Required for animal derived material only. The country in which the animals resided at the time of collection. Please note: the <u>EU is not a country</u> .	Processing Pasteurisation parameters must be provided for all dairy ingredients. Be sure to specifically state at what stage of manufacture all heat treatments occur, including whether on the raw milk and/or during manufacture.
E.g. Milk	90%	Bovine milk (cow)	The milk was sourced from India and Malaysia.	Bovine milk is pasteurised at 72 °C for 4 sec. Note: Temperatures must be in Celsius.
E.g. Cream	5%	Bovine (cow)	The milk from which the cream was made was sourced from India and Bulgaria.	Bovine milk is pasteurised at 74 °C for 20 sec.
E.g. Dried parsley Note: The dairy, cream and dried parsley add up to 100%.	5%	Parsley	Not required	Not required



Australian Government
**Department of Agriculture,
Fisheries and Forestry**

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6. Processing

Please insert here (electronically) a flow chart or robust description of the manufacturing process of this cheese. The ripening process must be described in detail:

Check if Commercial-in-confidence information

pH

The pH of the cheese immediately prior to ripening was measured at: _____

The pH of the cheese immediately after ripening was measured at: _____

Ripening

Has the cheese undergone a ripening process:

No

Yes

If yes:

Cheese has been ripened for at least: _____ days.

Throughout the entire ripening period (described above) the cheese remained at a temperature above: _____ degrees Celsius



Note: The ripening process must occur prior to the cheese being exported to Australia. Should an import permit be granted for this product a government officer will be required to certify to the ripening process as part of the import conditions.

7. Picture

Please insert here (electronically) two colour photographs of the final product (one displaying the internal structure of the cheese and one of the individually packaged product):



Section D: Applicant declaration

To be completed by the **Manufacturer** listed in Section B of this application.

I declare that the information above is true and accurate to the best of my knowledge.

If manufacturing processes change, so that product is no longer compliant with all conditions on the import permit, I will provide details of the change to the Australian importer so that a new application for import permit (or an application to amend the current import permit) can be submitted to the Agriculture, Fisheries and Forestry.

Manufacturer's Signature		Date (dd/mm/yyyy)	
Full Name		Email	
Position: state company name and position			
<p>This declaration must be dated within the last six months and be free from erasures and uncertified alterations. Additional information must be in the form of a manufacturer's declaration.</p> <p>For further information on documentation requirements please refer to the Minimum documentary and import declaration requirements policy - DAFF (agriculture.gov.au)</p> <p>The Department of Agriculture, Fisheries and Forestry is required to source and assess data on a range of products to ensure that they do not pose a risk to Australia's biosecurity status. All information made available to the department remains strictly commercial-in-confidence and is protected against unauthorised disclosure by the department to any other party under Australian Federal Law. With this in mind, manufacturers or exporters may prefer to provide information directly to Department of Agriculture, Fisheries and Forestry.</p> <p>Questionnaires can be emailed to imports@agriculture.gov.au and must contain the BICON application number.</p>			



Section E: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The collection of personal information by the Department of Agriculture, Fisheries and Forestry (the department) in relation to this application is for the purposes of assessing your application and related purposes. If the relevant personal information requested in this application is not provided by you, the department will be unable to assess your application.

Personal information may be disclosed to other Australian agencies, persons or organisations where necessary for these purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988*. Your personal information will be used and stored in accordance with the Privacy Principles.

By completing and submitting this form you consent to the collection of all personal information, including sensitive personal information, contained in this form. The department’s [Privacy Policy](#), including information about access to and correction of your personal information, is available on the department’s website. To contact the department about your personal information or to make a complaint:

Phone +61 2 6272 3933

Email privacy@agriculture.gov.au

Post Privacy Contact Officer
Department of Agriculture, Fisheries and Forestry
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