



**PRODUCTION QUESTIONNAIRE FOR THE FOLLOWING  
 IMPORTED PRODUCTS:**

- **Culture media**
- **Growth media**
- **Cell culture media**

**Questionnaire requirements:**

- This questionnaire must be completed by the FINAL MANUFACTURER of the goods intended for export to Australia.
- Multiple products may be included on one production questionnaire however each manufacturer must complete a separate form.
- Commercial-in-confidence information should be marked as such by the manufacturer and the questionnaire returned directly to the Animal and Biological Imports Branch (ABIB).
- Please use additional paper, if there is insufficient space. Ensure all additional pages meet the department’s [minimum documentary and import declaration requirements policy](#).

**Please consider all information provided in this questionnaire carefully. Failure to complete the questions or provide supporting documentation will result in delays in the processing of the import permit application.**

**1. Import Permit Application reference number (if known):**    \_ \_ \_ \_ \_

**2. Manufacturer details** (establishment where the final product is made)

Name			
Address			
	City:	Country:	
	Phone:	Fax/email:	

**3. Exporter’s Details**

Same as above

Name			
Address			
	City:	Country:	
	Phone:	Fax/email:	

#### 4. Importer's Details

Name			
Address			
	City:	Country: <b>Australia</b>	
	Phone:	Fax/email:	

#### 5. Provide product details

Product names	Volume of individual units
a.	
b.	
c.	
d.	
e.	

#### 6. If imported in individual units of more than 5 kg or 5 L, will the product be distributed in individual units of more than 5 kg or 5 L

- Yes  
 No

If yes provide details e.g. volumes of individual units; end user; details of any additional processing prior to distribution.

#### 7. End use: is the product being imported for in vitro and/or in vivo use in laboratory organisms (laboratory organism means guinea pig, hamster, mouse, rabbit, rat or microorganism that is used in a laboratory)

- Yes  
 No

If no, provide details of the intended end use below e.g. veterinary vaccine or therapeutic manufacture; environmental use

#### 8. Has the final product been sterilised

- Yes - If yes provide temperature  °C and duration  minutes  
 No – if the product has undergone alternative treatments please provide details in point 10.

**9. Complete the following table for each product listed in question 5**

This information can be provided in separate tables if there isn't enough space.

<b>Product name:</b>						
Ingredient	Percentage of product (%) - total must equal 100%	Origin (animal microbial, synthetic/chemical).	Species of origin	Country of origin (for animal material)	Tissue of origin (sera; blood; organ etc.)	Processing (e.g. heat treatment; pH treatment etc.)

**10. Other details**

Any other information relating to the product that may be of use to the assessment of the application

## MANUFACTURER'S DECLARATION

I declare that the information above is true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_ Date\* \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Printed name: \_\_\_\_\_ Position: \_\_\_\_\_

Company name: \_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_

\*Must be dated within the last six months and be free from erasure and uncertified alterations.

For further information on documentation requirements please refer to the [Minimum documentary and import declaration requirements policy](#)

**If you have any questions or for notification of any changes in above details, please contact:**

**Department of Agriculture Animal and Biological Imports Branch: Phone: 1800 900 090 or Email [imports@agriculture.gov.au](mailto:imports@agriculture.gov.au)**

**See Privacy notice and General note below:**

### **Privacy notice**

Personal information means information or an opinion about an identified individual, or an individual who is reasonably identifiable. 'Personal information' that is collected under or in accordance with the *Biosecurity Act 2015* is also 'protected information' under the *Biosecurity Act 2015*. The collection of protected information including personal and sensitive information by the Department of Agriculture (the department) in relation to this form is being collected under the *Biosecurity Act 2015* for the purposes of providing supporting information to assist in the assessment of the biosecurity risk related to your application to import.

If the relevant personal information requested in this form is not provided by you, the department may be unable to process your application. Information collected by the department will only be used or disclosed as authorised under the *Biosecurity Act 2015*. The personal information requested on this form may be disclosed to other Commonwealth or State Agencies. It will usually be disclosed overseas. In every case it will only be disclosed if authorised by the *Biosecurity Act 2015*.

See our [Privacy Policy](http://www.agriculture.gov.au/about/privacy) web page (<http://www.agriculture.gov.au/about/privacy>) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.

**General note:** Information provided in this questionnaire will be used to assess the biosecurity risk of goods being imported into Australia i.e. the risk of imported goods introducing a pest or disease into Australia. Based on a review of this information the Animal and Biological Imports Branch will, where possible, apply conditions to an import permit that allows the relevant product(s) to be brought into Australia.

Under Section 131 of the *Biosecurity Act 2015*, the Department of Agriculture has powers to inspect, sample, test and/or treat imported goods to mitigate biosecurity risk. These powers will be used where a Biosecurity Officer (or other authorised person) is of the opinion that imported goods may represent an unacceptable level of biosecurity risk. These powers are distinct from those related to the import permit process.

Department of Agriculture may contact overseas Government competent authorities to verify any information provided by overseas manufacturers.