

Australian Government

Department of Agriculture, Fisheries and Forestry



How do I submit multiple Permit Applications?

This task card demonstrates how to submit multiple permit applications that are in a Draft-Complete status. You will find this feature useful if you would like to pay for multiple permits at the same time.

NOTE: You will need to be logged into BICON to view and manage applications.

Submit Permit Applications

BICON allows you to submit multiple permit applications if they are in **Draft-Complete** status. To submit an application, login to your BICON account and select the **Permits** tab, and search by **Application**.

Australian Government Department of Agriculture, Fisheries and Forestry Australian Biosecurity Impo	rt Conditions	Search cases Search						
Home Import Conditions Permits Alerts & Chang	es News Contact Us ? Help	Welcome, Jo Doe My Account Logout						
Permits								
Here you can track and manage current application	s, review archived permit applications, respond to co	rrespondence or view your invoices. To create a						
new permit application please select Import Condit	ions from the menu above and search for the comm	odity you are looking to import.						
Manage Permits Correspondence Invoices								
Are you looking for a Permit, Application or Variation Request?								
Application 🗸								
Identification number	Status							
	All	•						
Permit type	Importer							
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Application type	Applicant							
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Program	Created / Submitted							
All	From To							
Action required only Owing fees only								
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Fisheries and Forestry



Select the checkboxes of the applications that you want to submit. Select the **Please select an action** drop box and select **Submit selected applications**. This will take you to the **fees** screen where you can review the fees and complete the payment now or, submit without payment and receive an invoice.

	Application ID	Created	Importer	Importer Contact	<u>Applicant</u>	Application Type	<u>Status</u>	Permit Type(s)			
	0008016938	19/12/2022	Doe, Jo, Dr	Doe, Jo	Doe, Jo	New Permit	Draft - Complete	Dairy			
	<u>0008016935</u>	19/12/2022	Doe, Jo, Dr	Doe, Jo	Doe, Jo	New Permit	Draft - Complete	Dairy			
Please select an action A											
Please select an action											
Copy s	Copy selected applications										
Delete	Delete selected applications Export result										
Submit	t selected applicatio	ns									