



How do I access and display permit conditions?

This task card describes how to access and display the permit conditions on your BICON import permit. The import permit can be located and viewed via your registered BICON account. Permit conditions can be displayed in conjunction with, or in isolation of, other commodities. BICON import permits are optimised for viewing online.

Features of BICON permits

A BICON import permit consolidates the following features into a single document:

- Departmental header and permit issuing details
- Permit number
- Importer details
- Type of permit
- Exporter details
- Commodities (products) list including description, end use, conditions and page numbers
- Permit conditions

Accessing import permit(s) in BICON

Locate import permit in BICON

Login to BICON and select **Permits** from the top menu bar.

Select **Manage Permits**, and then select **Permit** from the dropdown box.

Use the search filters to refine your search (e.g. enter identification number) or leave the search filters blank to search for all permits associated with your BICON account. Select **Search**.

View an import permit in BICON

The search results display permits matching your search criteria. Select a **Permit ID** hyperlink to view a specific import permit.

Permit ID	Status	Expiry Date	Importer	Importer Contact	Commodities
0007674712	Active	14/04/2025	Doe, Jo, Dr	Doe, Jo	Dairy products



Permit overview

The permit overview displays permit issuance details and provides two options for viewing your permit conditions:

- **View Issued Permit**– provides a comprehensive set of permit conditions associated with the issued import permit, grouped by commodity(ies) and where relevant, associated import scenario(s).
- **Permit conditions** (hyperlink)– provides a copy of permit conditions specific to a particular commodity and the ability to further define the specific import scenario. Allows the user to select which sections of the permit conditions will be displayed in the generated copy.

Permit Overview

Import Permit 0007674712

This permit is valid for multiple consignments between 17 April 2023 and 14 April 2025

Permit status: Active

This Permit is issued to Jo Doe
10 Street St
SUBURB VIC 2600
Australia

Attention Dr Jo Doe

[View Issued Permit](#)

[View Permit Lifecycle](#)

[Vary My Permit](#)

Notify me prior to permit expiration
90 Days ▾

This permit is issued for the import of Dairy.

This permit includes the following commodity(ies):

1. Dairy products

<small>Exporter details</small>	Various exporters
<small>Exporter contact</small>	
<small>End use</small>	Human consumption
<small>Other details</small>	
<small>Country of export</small>	*Approved FMD and LSD free countries
<small>Country of manufacture</small>	New Zealand

Permit conditions [Ovine and/or caprine dairy products from approved countries](#)

[Previous](#)

View Issued Permit

Select **View Issued Permit** to generate a PDF version of the issued permit. View issued permit includes comprehensive sets of permit conditions for all commodities associated with your import permit and may also include all possible pathway options. Refer to the indicated page to view the permit conditions for specific commodities.

Australian Government
 Department of Agriculture,
 Fisheries and Forestry

**** NON-PRODUCTION ENVIRONMENT ****

Permit to import conditionally non-prohibited goods
This permit is issued under *Biosecurity Act 2015* Section 179 (1)

Permit: 0007674712

**Valid for: multiple consignments
 between 17 April 2023 and 14 April 2025**

This permit is issued to: Dr Jo Doe
 10 Street St
 SUBURB VIC 2600
 AUSTRALIA

Attention: Dr Jo Doe

This permit is issued for the import of Dairy.

This permit includes the following good(s). Refer to the indicated page for details of the permit conditions:

1. Dairy products

<small>Exporter details:</small>	Various exporters
<small>End use:</small>	Human consumption
<small>Country of export:</small>	*Approved FMD and LSD free countries
<small>Country of manufacture:</small>	New Zealand

Permit Conditions: [Ovine and/or caprine dairy products from approved countries](#) Page 3



Permit conditions hyperlink(s)

Select the **Permit conditions** hyperlink(s). The permit conditions hyperlink allows you to generate a copy of permit conditions associated with a single commodity and in isolation of permit conditions associated with other commodities. After selecting a permit conditions hyperlink, you may be asked a series of permit questions to define your import scenario. When your import scenario is sufficiently defined, BICON will display permit conditions that have been tailored specifically to your import scenario.

The **Save/Print** option allows you to select the sections you would like to display in a Microsoft Word or PDF copy of the permit conditions.

Save/Print permit conditions

View the **What gets printed** checkbox options to identify the sections of the permit conditions that you would like to display in a generated document. De-selecting all options will result in a copy of just the permit issuance details and tailored permit conditions for the associated commodity and import scenario. It is recommended that you select the 'appendix – annexes' option to ensure that important information is retained.

Select the **Output Document Format** (Word or PDF) and then select **Next** to generate your document.

When your document has been generated, select the **here** hyperlink to view the copy of permit conditions, tailored to the associated commodity and import scenario.



Australian Government

**Department of Agriculture,
Fisheries and Forestry**



Save / Print

Permit Case: Ovine and/or caprine dairy products from approved countries

Your document has been generated. You may download it [here](#).

If required, your generated copy of permit conditions (specific to this commodity and import scenario), can be saved or printed for sharing with contacts associated with your importation.