Australian Government



Department of Agriculture, Fisheries and Forestry



How do I access and display permit conditions?

This task card describes how to access and display the permit conditions on your BICON import permit. The import permit can be located and viewed via your registered BICON account. Permit conditions can be displayed in conjunction with, or in isolation of, other commodities. BICON import permits are optimised for viewing online.

Features of BICON permits

A BICON import permit consolidates the following features into a single document:

- Departmental header and permit issuing details
- Permit number
- Importer details
- Type of permit
- Exporter details
- Commodities (products) list including description, end use, conditions and page numbers
- Permit conditions

Accessing import permit(s) in BICON

Locate import permit in BICON

Login to BICON and select **Permits** from the top menu bar.

Select Manage Permits, and then select Permit from the dropdown box.

Use the search filters to refine your search (e.g. enter identification number) or leave the search filters blank to search for all permits associated with your BICON account. Select **Search**.

Home Import Conditions Permits Alerts & Changes News Conta	Us 😯 Help	Welcome, Jo Doe	My Account Logout
Permits Here you can track and manage current applications, review archived you are looking to import.	ermit applications, respond to correspondence or view your invoices. To create a new permit application please select Import Conditions from th	ne menu above and search	n for the commodity
Manage Permits Correspondence Invoices			
Are you looking for a Permit, Application or Variation Request?			
Identification number	Status		
	Active 🗸		
Permit type	Importer		
All 🗸	All		
Commodity	Importer contact		
All 🗸	All		
	Reset All Search		

View an import permit in BICON

The search results display permits matching your search criteria. Select a **Permit ID** hyperlink to view a specific import permit.

Permit ID State		Importer	Importer Contact	Commoditites
0007674712 Activ	/e 14/04/2025	Doe, Jo, Dr	Doe, Jo	Dairy products



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Permit overview

The permit overview displays permit issuance details and provides two options for viewing your permit conditions:

- **View Issued Permit** provides a comprehensive set of permit conditions associated with the issued import permit, grouped by commodity(ies) and where relevant, associated import scenario(s).
- Permit conditions (hyperlink) provides a copy of permit conditions specific to a particular commodity and the ability to further define the specific import scenario. Allows the user to select which sections of the permit conditions will be displayed in the generated copy.

Permit Ove	rview	
Import Permit 0	007674712	
This permit is valid for multiple	consignments between 17 April 2023 and 14 April 2025	
		Permit status: Active
This Permit is issued to	Jo Doe 10 Street St SUBURB VIC 2600 Australia	Vary My Permit Notify me prior to permit expiration 90 Days
Attention	Dr Jo Doe	
This permit is issued for the imp This permit includes the followin 1. Dairy products		
Exporter details	Various exporters	
Exporter contact End use Other details	Human consumption	
Country of export	*Approved FMD and LSD free countries	
Country of manufacture	New Zealand	
Permit conditions	Ovine and/or caprine dairy products from approved countries	
Previous		

View Issued Permit

Select **View Issued Permit** to generate a PDF version of the issued permit. View issued permit includes comprehensive sets of permit conditions for all commodities associated with your import permit and may also include all possible pathway options. Refer to the indicated page to view the permit conditions for specific commodities.

	Government f Agriculture, Forestry
*	* NON-PRODUCTION ENVIRONMENT **
	Permit to import conditionally non-prohibited goods
	This permit is issued under Biosecurity Act 2015 Section 179 (1)
Permit: 0007674712	
	consignments 17 April 2023 and 14 April 2025
This permit is issued to:	Dr Jo Doe
	10 Street St
	SUBURB VIC 2600
	AUSTRALIA
Attention:	Dr Jo Doe
This permit is issued for th	ne import of Dairy.
This permit includes the foll conditions:	lowing good(s). Refer to the indicated page for details of the permit
1. Dairy products	
Exporter details:	Various exporters
End use:	Human consumption
Country of export:	*Approved FMD and LSD free countries
Country of manufacture	New Zeelend



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Permit conditions hyperlink(s)

Select the **Permit conditions** hyperlink(s). The permit conditions hyperlink allows you to generate a copy of permit conditions associated with a single commodity and in isolation of permit conditions associated with other commodities. After selecting a permit conditions hyperlink, you may be asked a series of permit questions to define your import scenario. When your import scenario is sufficiently defined, BICON will display permit conditions that have been tailored specifically to your import scenario.

The **Save/Print** option allows you to select the sections you would like to display in a Microsoft Word or PDF copy of the permit conditions.

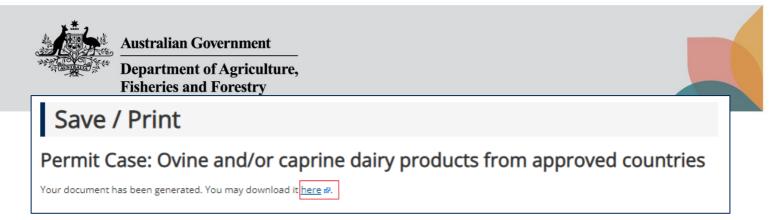
Permit Case Conditions				
	Done Select Perm			o do e Outcomes
Permit case options	^	Import Permit 0007674712 Permit Case: Ovine and/or caprine dairy products from approve	ed countries	
Permit case details Permit overview Appendices	^	Permit Conditions The following Permit Conditions are applicable to this Import scenario. The Department will assess the suitability of your import	port against the permit conditions.	
<u>Changes</u> <u>History</u>		 a. Lactose (and its derivatives), ghee and chocolate, are excluded from certification requirements. sandhya chnages 		
		b. The milk from which the dairy ingredients were made must be sourced from ovines and/or caprines only.		
		c. The milk from which the ovine and caprine dairy ingredients were made must originate from animals resident in, and be <u>FMD-free country list</u> of and <u>Sheep pox and goat pox-free country list</u> of.	manufactured in, countries approved by the Australian Director o	f Biosecurity and listed on the
		d. The milk from which the dairy ingredients were made must be from animals that were healthy at the time the milk was o e. The milk from which the dairy ingredients were made must be heat treated by a method approved by the Australian Dire		
		e. The mining of mining of the set of grand end of the set of the		

Save/Print permit conditions

View the **What gets printed** checkbox options to identify the sections of the permit conditions that you would like to display in a generated document. De-selecting all options will result in a copy of just the permit issuance details and tailored permit conditions for the associated commodity and import scenario. It is recommended that you select the 'appendix – annexes' option to ensure that important information is retained.

Select the **Output Document Format** (Word or PDF) and then select **Next** to generate your document.

When your document has been generated, select the **here** hyperlink to view the copy of permit conditions, tailored to the associated commodity and import scenario.



If required, your generated copy of permit conditions (specific to this commodity and import scenario), can be saved or printed for sharing with contacts associated with your importation.