Australian Government
**Department of Agriculture and Water Resources**

# How do I access and display Permit Conditions?

*This task card describes how to access and display the Permit Conditions on your BICON import permit. The import permit can be located and viewed via your registered BICON Account. Permit Conditions can be displayed in conjunction with, or in isolation of, other commodities. BICON import permits are optimised for viewing online.*

## 1.        Features of BICON permits

A BICON import permit consolidates the following features into a single document:

- Departmental header and permit issuing details
- Permit Number
- Importer details
- Type of permit
- Exporter details
- Commodities (products) list including description, end use, conditions and page numbers
- Permit Conditions

## 2.        Accessing the import permit(s) in BICON

### 2.1        Locate the import permit in BICON

Login to BICON and select the **Permits** tab.

Select **Manage Permits**, and then select **Permit** from the dropdown box. Use the search filters to refine your search (e.g. enter Identification Number) or leave the search filters blank to search for all permits associated with your BICON account. Select 🔍 Search .



### 2.2        View the import permit in BICON

The search results display permits matching your search criteria. Select a **Permit ID** hyperlink to view a specific import permit.

| Issue Date | Expiration | Notify | Permit ID | Importer | Status | Permit Type | Commodities |
|---|---|---|---|---|---|---|---|
| 11/04/2016 | 11/04/2018 | 90 days | 0000304779 | King, Cody | Active | Plant and Plant Products (Standard goods) | Seeds for sowing |
| 19/10/2015 | 19/10/2016 | 90 days | 0000304163 | King, Cody | Active | Live animals (other than cats or dogs) | Zoo animals |
| 27/08/2015 | 27/08/2017 | 90 days | 0000301856 | King, Cody | Active | Machinery and Military (Standard goods) | Used tyres |
| 27/08/2015 | 27/08/2016 | 90 days | 0000301845 | King, Cody | Active | Live animals (other than cats or dogs) | Zoo animals |

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BICON
Australian Biosecurity
Import Conditions

## 3.        Permit Overview

The **Permit Overview** displays permit issuance details and provides two options for viewing your Permit Conditions:

**View Issued Permit** (See 3.1 below) – provides a comprehensive set of Permit Conditions associated with the issued import permit, grouped by commodity(ies) and where relevant, associated import scenario(s).

**Permit Conditions (hyperlink)** (See 3.2 on Page 3) – provides a copy of Permit Conditions specific to a particular commodity and the ability to further define the specific import scenario. Allows the user to select which sections of the Permit Conditions will be displayed in the generated copy.



## 3.1        View Issued Permit

Select **View Issued Permit** to generate a PDF version of the issued permit. View Issued Permit includes comprehensive sets of Permit Conditions for all commodities associated with you import permit and may also include all possible pathway options - this can make it a lengthy document. Where multiple commodities and/or import scenarios apply, refer to the indicated page to view the Permit Conditions in isolation of others.

## 3.2 Permit Conditions hyperlink(s)

The **Permit Conditions hyperlink(s)** allow you to generate a copy of Permit Conditions associated with a single commodity and in isolation of Permit Conditions associated with other commodities. After selecting a Permit Conditions hyperlink, you may be asked a series of Permit Questions to define your import scenario. When your import scenario is sufficiently defined, BICON will display Permit Conditions that have been tailored specifically to your import scenario.

The **Save/Print** option allows you to select the sections you would like to display in a MS Word or PDF copy of the Permit Conditions.

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**Permit Conditions**

| Select Permit | Permit Questions | Permit Conditions | Onshore Outcomes |
|---|---|---|---|

**Permit Case: Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment**

**Permit Case Options**

**Save / Print**

**Permit Case details**

Permit Overview
Appendices
On-arrival Procedures

**Permit Conditions**

The following Permit Conditions are applicable to this Import scenario. The Department will assess the suitability of your import against the permit conditions.

a. The seed must heat treated and be free from the pathogen *Candidatus* Liberibacter solanacearum.

To demonstrate compliance with this requirement you must present the following on a Phytosanitary certificate:

The additional declaration "*The seed was treated at a minimum temperature of 50°C for at least 20 minutes*".

b. The pelleted seed lot must be officially sampled and analysed for purity according to ISTA rules by an ISTA accredited laboratory.

To demonstrate compliance with this requirement you must present the following on an ISTA Orange International Seed Lot Certificate:

1. A "purity analysis" (i.e. the percentage of pure seed and percentage of other seeds and inert matter).

2. A "determination of number of other seeds", as described in the ISTA international rules for seed testing Manual.

**Related Information:**

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## Save/Print Permit Conditions

Experiment with the **What Gets Printed** checkbox options to identify the sections of the Permit Conditions that you would like to display in a generated document. De-selecting all options will result in a copy of just the permit issuance details and tailored Permit Conditions for the associated commodity and import scenario. It is recommended that you select the 'Appendix – Annexes' option to ensure that important information is retained.

Select the **Document Format** (Word or PDF) and then **Next** to generate your document.

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**Save / Print: Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment**

**Permit Case: Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment**

You can select from the following sections to include in the document.
Note: inclusion of these sections will increase the size of your final document.

**What Gets Printed**

- ☐ What's Changed
- ☐ Onshore Outcomes
-   ☐ Procedures
- ☐ Appendix - Annexes
- ☐ Appendix - Documentation Requirements
- ☐ Appendix - Glossary Terms

- ☐ Appendix - Questions and Answers
- ☐ Appendix - Rationale
- ☐ Appendix - References (Files and URLs)
- ☐ Appendix - Scientific Names

**Output Document Format**

Document Format:  [ PDF ▾ ]

**Next →**

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When your document has been generated, select the '**here**' hyperlink to view the copy of Permit Conditions, tailored to the associated commodity and import scenario.

> Save / Print: Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment
>
> 💼 Permit Case: Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment
>
> Your document has been generated. You may download it here 🗗.

If required, your generated copy of Permit Conditions (specific to this commodity and import scenario), can be saved or printed for sharing with contacts associated with your importation.

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**Australian Government**
**Department of Agriculture, Fisheries and Forestry**

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**Permit: 0000304779**

**Valid For:**   multiple consignments
              between 11 April 2016 and 11 April 2018

This permit is issued to:   Mr Cody King
              369 Old Cleveland Road
              Coorparoo Queensland 4151
              Australia

      Attention:   Ms Sarah Pearson

**This permit is issued for the import of Plant and Plant Products (Standard goods).**

| Exporter details: | Specific exporter/s |
| Exporter contact: | Viable Seeds Pty Ltd |
| | FJ Ebbensstraat 116 |
| | Tiel Amsterdam 4007 WJ net |
| | Netherlands |
| Country of export: | Netherlands |

This document contains permit conditions for the following commodity

## 1. Seeds for sowing

| Product Description: | Daucus carrota |
| Proposed end use: | Sowing |
| Country of origin: | Netherlands |

**1.1.   Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment**

**1.2.   Biosecurity Pathway**

a.      The seed must heat treated and be free from the pathogen *Candidatus* Liberibacter solanacearum.

To demonstrate compliance with this requirement you must present the following on a Phytosanitary certificate: