

# How do I access and display Permit Conditions?

This task card describes how to access and display the Permit Conditions on your BICON import permit. The import permit can be located and viewed via your registered BICON Account. Permit Conditions can be displayed in conjunction with, or in isolation of, other commodities. BICON import permits are optimised for viewing online.

# 1. Features of BICON permits

A BICON import permit consolidates the following features into a single document:

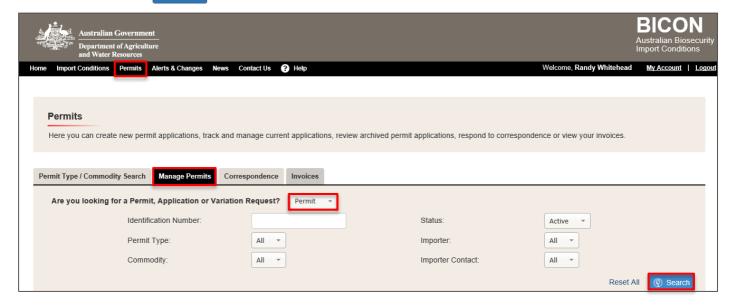
- Departmental header and permit issuing details
- Permit Number
- Importer details
- · Type of permit
- Exporter details
- Commodities (products) list including description, end use, conditions and page numbers
- Permit Conditions

# 2. Accessing the import permit(s) in BICON

#### 2.1 Locate the import permit in BICON

Login to BICON and select the Permits tab.

Select **Manage Permits**, and then select **Permit** from the dropdown box. Use the search filters to refine your search (e.g. enter Identification Number) or leave the search filters blank to search for all permits associated with your BICON account. Select © Search.



#### 2.2 View the import permit in BICON

The search results display permits matching your search criteria. Select a **Permit ID** hyperlink to view a specific import permit.



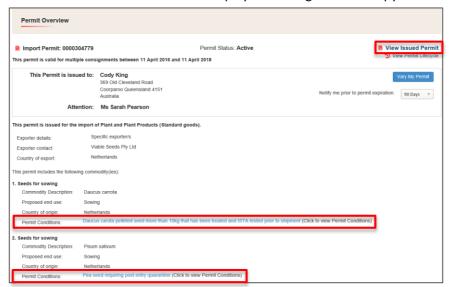


## 3. Permit Overview

The **Permit Overview** displays permit issuance details and provides two options for viewing your Permit Conditions:

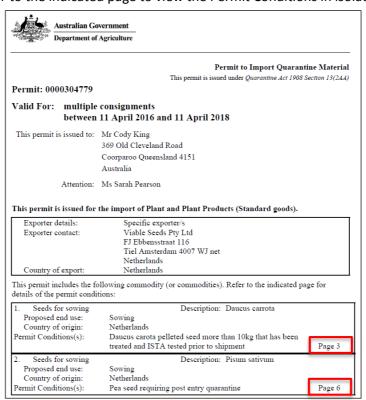
**View Issued Permit** (See 3.1 below) – provides a comprehensive set of Permit Conditions associated with the issued import permit, grouped by commodity(ies) and where relevant, associated import scenario(s).

**Permit Conditions (hyperlink)** (See 3.2 on Page 3) – provides a copy of Permit Conditions specific to a particular commodity and the ability to further define the specific import scenario. Allows the user to select which sections of the Permit Conditions will be displayed in the generated copy.



#### 3.1 View Issued Permit

Select **View Issued Permit** to generate a PDF version of the issued permit. View Issued Permit includes comprehensive sets of Permit Conditions for all commodities associated with you import permit and may also include all possible pathway options - this can make it a lengthy document. Where multiple commodities and/or import scenarios apply, refer to the indicated page to view the Permit Conditions in isolation of others.

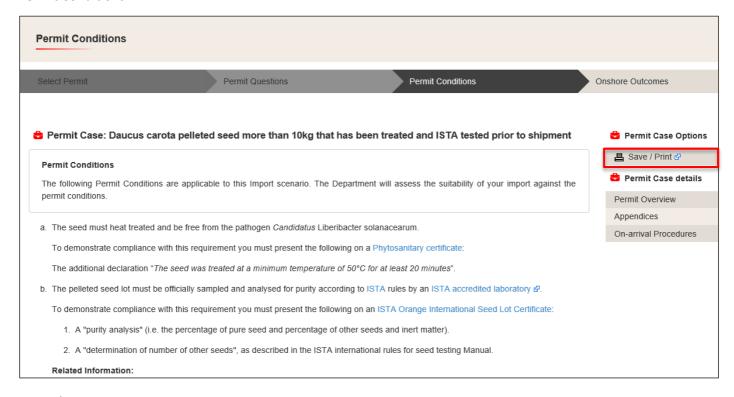




## 3.2 Permit Conditions hyperlink(s)

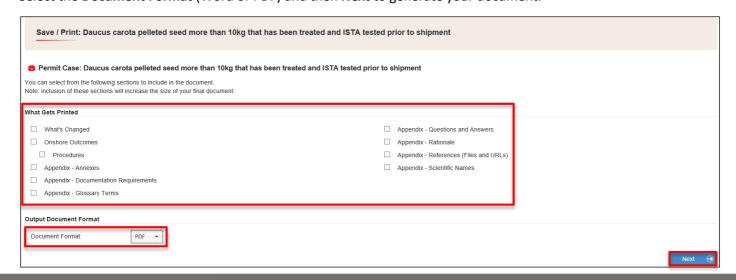
The **Permit Conditions hyperlink(s)** allow you to generate a copy of Permit Conditions associated with a single commodity and in isolation of Permit Conditions associated with other commodities. After selecting a Permit Conditions hyperlink, you may be asked a series of Permit Questions to define your import scenario. When your import scenario is sufficiently defined, BICON will display Permit Conditions that have been tailored specifically to your import scenario.

The **Save/Print** option allows you to select the sections you would like to display in a MS Word or PDF copy of the Permit Conditions.



## Save/Print Permit Conditions

Experiment with the **What Gets Printed** checkbox options to identify the sections of the Permit Conditions that you would like to display in a generated document. De-selecting all options will result in a copy of just the permit issuance details and tailored Permit Conditions for the associated commodity and import scenario. It is recommended that you select the 'Appendix – Annexes' option to ensure that important information is retained. Select the **Document Format** (Word or PDF) and then **Next** to generate your document.







When your document has been generated, select the 'here' hyperlink to view the copy of Permit Conditions, tailored to the associated commodity and import scenario.

Save / Print: Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment

😄 Permit Case: Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment

Your document has been generated. You may download it here &.

If required, your generated copy of Permit Conditions (specific to this commodity and import scenario), can be saved or printed for sharing with contacts associated with your importation.



#### Australian Government

Department of Agriculture, Fisheries and Forestry

Permit: 0000304779

Valid For: multiple consignments

between 11 April 2016 and 11 April 2018

This permit is issued to: Mr Cody King

369 Old Cleveland Road Coorparoo Queensland 4151

Australia

Attention: Ms Sarah Pearson

This permit is issued for the import of Plant and Plant Products (Standard goods).

Exporter details: Specific exporter/s

Exporter contact: Viable Seeds Pty Ltd

FJ Ebbensstraat 116

Tiel Amsterdam 4007 WJ net

Netherlands

Country of export: Netherlands

This document contains permit conditions for the following commodity

#### 1. Seeds for sowing

Product Description: Daucus carrota Proposed end use: Sowing Country of origin: Netherlands

#### 1.1. Daucus carota pelleted seed more than 10kg that has been treated and ISTA tested prior to shipment

#### 1.2. Biosecurity Pathway

The seed must heat treated and be free from the pathogen Candidatus Liberibacter solanacearum.

To demonstrate compliance with this requirement you must present the following on a Phytosanitary certificate: