



What can I do with Automatic Entry Processing for Commodities (AEPCOMM) access in BICON?

This task card describes the features available for users accredited under the AEPCOMM approved arrangement. You must belong to a multiple user account and have entered your AEPCOMM details against your account.

For instructions about how to register for a new multiple user account, see the Task Card - [How do I register for a new multiple user account?](#)

For instructions about how to register and join a multiple user account, see the Task Card - [How do I submit a request to join an existing multiple user account?](#)

For instructions on how to upgrade a single user account to a new multiple user account, see the Task Card - [How do I upgrade to a multiple user account?](#)

For instructions on how to upgrade a single user account to join an existing multiple user account, see the Task Card - [How do I upgrade and join an existing multiple user account?](#)

1. Log in

1.1 Log in

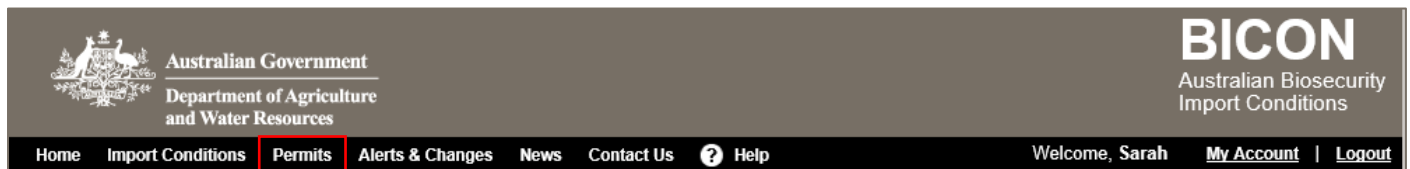
Log in to your account.

NOTE: AEPCOMM features are only available when logged into your account.

2. Check Permit Validity

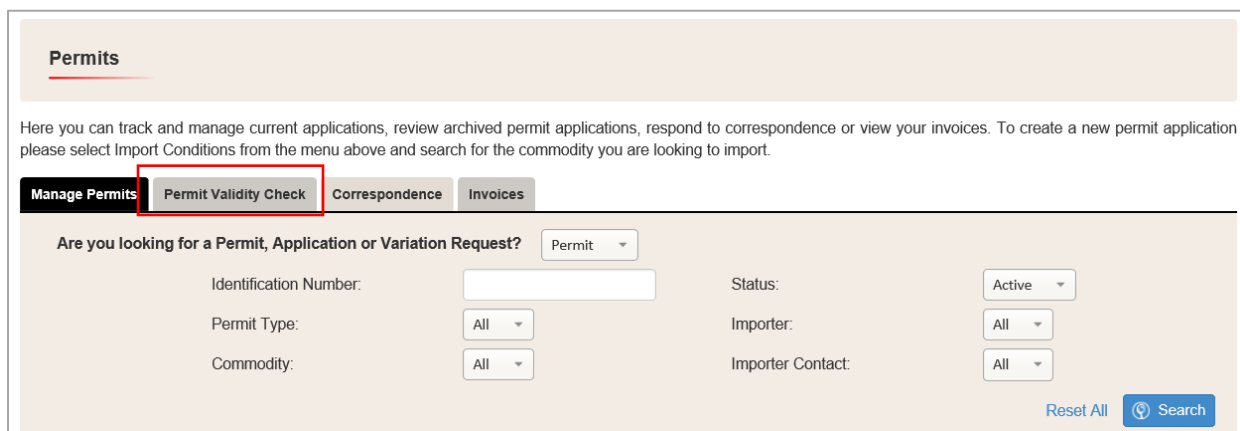
2.1 Permits

Once logged into your account, select **Permits**.



2.2 Permit Validity

Select the **Permit Validity Check** tab.





Enter a permit ID number and select  Search to see if the permit is Active.

Permits

Here you can check whether a permit is valid and active. This feature is available only for AEP accredited users.

Manage Permits
Permit Validity Check
Correspondence
Invoices

Enter Permit Identification Number:

Reset
🔍 Search

The Permit ID entered and the status will appear below.

Permits

Here you can check whether a permit is valid and active. This feature is available only for AEP accredited users.

Manage Permits
Permit Validity Check
Correspondence
Invoices

Enter Permit Identification Number:

Reset
🔍 Search

| Permit ID | Status |
|------------|--------|
| 0000675624 | Active |

NOTE: A permit that has been varied, suspended, revoked or expired will show a status of 'Not Active'.

3. Onshore assessment and outcomes


3.1 Navigate an import case

Navigate to an import case and answer the questions to view the Import Conditions. At the end of the conditions select **Next**.

s. Non-commodity information requirements for imported cargo also apply, please refer to the BICON case [Non-Commodity Cargo Clearance](#).

Warnings and Information Notices

Timber packaging, pallets or dunnage associated with the consignment may be subject to inspection and treatment on arrival, unless sufficient evidence of a Department of Agriculture approved treatment is provided.

 All documentation presented to the department to assist in determining the level of biosecurity risk posed by transportation pathways and packaging must also meet the requirements of the non-commodity case.

← Previous
Exit to find new Case
Next →



3.2 Answer onshore assessment questions.

You will be presented questions to answer, to assess whether a requirement has been met.

Answer the question(s) by selecting a checkbox.

NOTE: To ensure you are presented with the correct onshore outcomes for your commodity, you must answer ALL onshore assessment questions, even when an 'OR' appears between questions.

Select **Next** to see Onshore Outcomes.

3.3 View onshore outcomes and AEPCOMM Code.

You will be presented Onshore Outcomes and will be able to view the AEPCOMM code.

NOTE: AEPCOMM codes will only be available in certain Onshore Outcomes scenarios.

To copy a link to the Onshore Outcomes you are viewing, click the **Copy BICON URL** hyperlink.



Import Conditions

Search

Import Questions

Import Conditions

Onshore Assessment

Onshore Outcomes

Case: Cane and rattan articles Effective: 25 Aug 2017

Personal use

Onshore Outcomes

a. Present all documentation

The importer or nominated agent must present all required documentation to the Department of Agriculture as part of the import procedure.

A Sites:

- 1.1 - Sea and Air Freight Depot Operations
- 1.3 - Sea and Air Freight Depot Operations (Restricted - Including Personal and Household Effects)
- 2.2 - Agricultural Products Premises

c. Release

The Department of Agriculture will release the goods once all of the biosecurity requirements have been met.

Automatic Entry Processing for Commodities

[Copy BICON URL](#)

AEPCOMM code: D

Direction: Final Directives



Note: Consignments must not consist of FCX mixed container types. For full detail on the scope of the Automatic Entry Processing for Commodities approved arrangement, please refer to the [Class 19.2 Requirements document](#).

Note: The assessment of non-commodity concerns must be determined under the NCCC approved arrangement. Where applicable, the *Processing Type* to be entered into the ICS consists of the amalgamation of the NCCC code and the AEPCOMM code.

Case Options

- Follow case
- Bookmark Options
- Email current scenario
- Save / Print

Case details

Questions I have answered

- Personal use
- Onshore Assessment Questions
- Mode of arrival

[Previous](#)

[Exit to find new Case](#)

Right-click the link to copy to your clipboard.

Case: Cane and rattan articles Effective: 25 Aug 2017

Personal use

Permanent link to current scenario (AEPCOMM External user)

You can copy the link below for use in your COLS entry:

<https://www.bicont.daff.gov.au/BICONWeb/ImportConditions/Bookmark/GetBookmark?EvaluationStateId=495d1c15-f080-4b3b-a336-1e1568613bd9&EvaluationPhase=OnshoreOutcomes&CaseElementPk=457403&ImportDefinitionPathwayNodePK=443&OnshoreManagementPathwayNodePK=>