



# How do I set my Default Answers in my BICON Account?

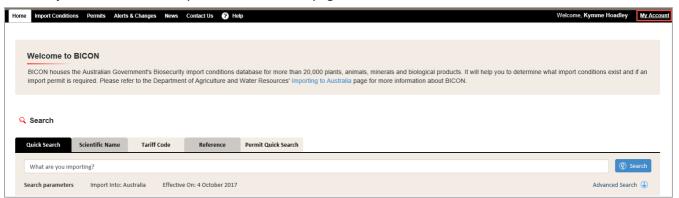
This task card demonstrates how to set your default answers in your BICON account. You can pre answer questions and when they present in BICON they will be answered with your preferred answer.

# 1. BICON Web

## 1.1 My Account

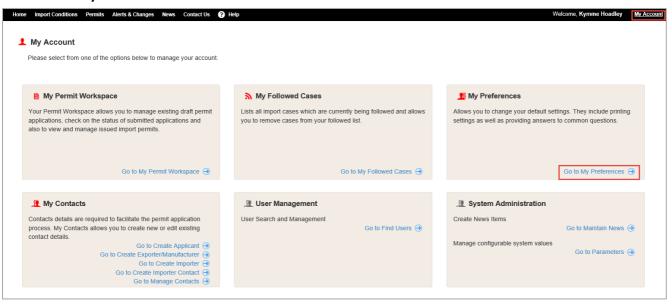
Go to BICON

Select My Account from the top menu of the home page.

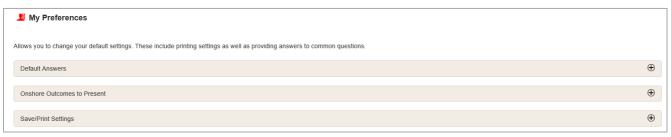


### Go to My Preferences

#### Select Go to My Preferences



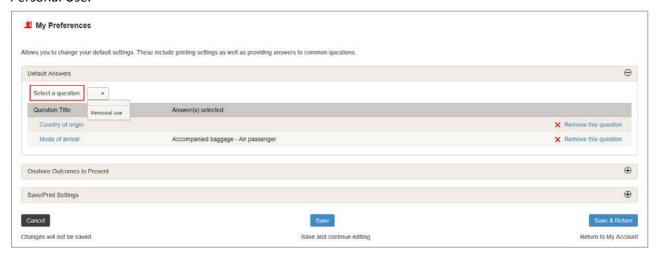
#### Select Default Answers





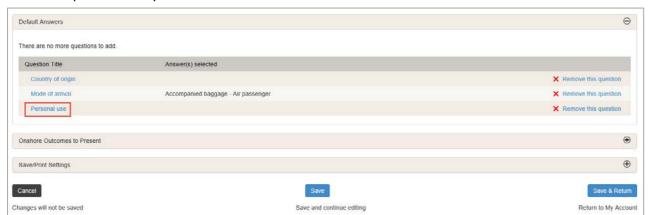


Select **Select a question** from the dropdown. There are currently 3 available. Mode of arrival, Country of Origin and Personal Use.



The question will appear in the Question Title list.

Select the question that you wish to answer.



Select the answer you wish.

Select Save & Return

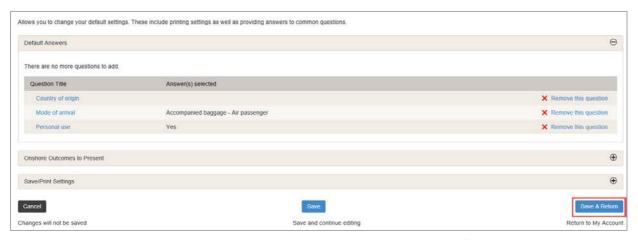


You will be presented with the Default Answer screen. Here you can see the question and your answer. Select Save & Return.

NOTE: The question will be still be presented to you in the import scenario. You will be able to change the answer if desired.







Now when you are presented with this question it will be answered for you.

NOTE: there may be personal use questions which are unique to an import case, as they provide additional information regarding the definition of personal use. In these instances you will need to answer the question again when navigating the import case.