



How do I delete a permit application?

This task card demonstrates how to delete permit applications from your manage permits list.

Search applications

- Log into your BICON account.
- Select **Permits** from the top menu bar.
- Under the **Manage Permits** tab, search on **Application**.
- Select **Search**.

NOTE: You will only be able to delete applications in draft status.

Delete selected applications

- Select the checkbox of the application that you want to delete.
- Select **Please select an action** dropdown.
- Select **Delete selected application(s)**.
- Refresh your screen and the application(s) will be deleted.

<input checked="" type="checkbox"/>	Application ID	Created	Importer	Importer Contact	Applicant	Application Type	Status	Permit Type(s)
<input checked="" type="checkbox"/>	0008023317	19/04/2023				New	Draft - Incomplete	Dairy

Please select an action ▾

- Please select an action
- Copy selected application
- Delete selected application(s)**
- Submit selected application(s)

Results per page: 30 ▾ [Export results](#)